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Privacy policy

– *Survey and competition response register*

This register is in accordance with the EU General Data Protection Regulation (GDPR).

1. Registrar

Helix ry
Student association of biochemistry, microbiology, genetics and cell and molecular biology
at the University of Helsinki.
PL 56 (Viikinkaari 9)
00014 University of Helsinki
helix-hal@helsinki.fi

2. Contact information for registry related matters

Publicist Ilona Havia
tiedottaja@helix-ry.fi

3. Name of the register

Survey and competition response register of Helix ry

4. Purpose of processing personal information

The purpose of processing of personal information is to carry out surveys and competitions.

5. The registers' information content

Register contains the following information on registrées:

- Name
- Email
- Other information specific to the survey or competition

6. Storage period of personal information

The information is stored for a period of two months after the www-form specific to the survey or competition closes. In the case of forms that are open continuously, the information is stored for a period of two (2) months after submitting the form.

7. Regular source of information

Information that will be saved to the register is obtained from the registrée with the www-form specific to the survey or competition.

8. Regular disclosure of information

Helix ry may share survey and competition responses saved to the register in the association's information channels with the consent of the registrée. The consent of the registrée will be requested on the www-form specific to the survey or competition.

Information can be handed over to the authorities in legal cases. Helix ry does not hand over information to third parties nor outside the European Union or European Economic Area.

9. The principles of register protection

Register information is stored only electronically in a secured database on internet servers of a third party under EU's Privacy Protection Act. Register server hardware is maintained according to the third party's maintenance practices. Register usage is instructed.

Access to database containing register information is limited with network technology, personal usernames and personal passwords. The Association's Board Members have access to the register. A limited group of the student association functionaries are responsible for maintaining the register and therefore have administrative rights to the register.

In the end of term, register manager(s) are responsible for transfer of access rights of the registers and databases to the future managers. Additionally, they are responsible for the removal of their access rights (or requesting their access rights to be removed).

10. Right of inspection

Registrees have, according to Finnish Personal Data Act, the right to inspect their information for free once a year. The registree who wants to inspect information related themselves, must present a written and signed or in other way verified request to the contact person responsible of the register.

11. Right to demand the correction of information

Register holder corrects information according to Article 5 of the EU General Data Protection Regulation 2016/679. Requests for correcting information must be addressed to the contact person responsible for the register.

12. Other rights related to handling personal data

The registree has the right to deny the usage of their personal data in accordance with Article 7 of the EU General Data Protection Regulation 2016/679.

