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Privacy policy

– *Membership register*

This register is in accordance with the EU General Data Protection Regulation (GDPR).

1. Registrar

Helix ry
Student association of biochemistry, microbiology, genetics and cell and molecular biology
at the University of Helsinki.
PL 56 (Viikinkaari 9)
00014 University of Helsinki
helix-hal@helsinki.fi

2. Contact information for registry related matters

Vice Chairperson Vennika Sillanpää
varapuheenjohtaja@helix-ry.fi

3. Name of the register

Membership register of Helix ry

4. Purpose of processing personal information

According to EU's general privacy protection regulation, the legal basis for processing personal data is the register holders' legal interest.

The purpose of processing of personal information is to maintain membership register according to Finnish Associations Act (503/1989) 11§ and to maintain the contact information of the members of the Association.

5. The registers' information content

Register contains following information on registrees:

- Name
- Email
- Hometown
- Starting year of studies
- Date of membership application and start of membership
- Membership type
- Student number (Official members)
- Possible functionaire role in Helix ry during registrees official membership and term of the role in question (Alumni members)
- Field of study

6. Storage period of personal information

Register does not hold any information of unaffiliated people, and any information will be removed without delay if membership is terminated or membership application is not approved.

7. Regular source of information

Information that will be saved to the register is obtained from the members and those applying to become a member with a www-form.

8. Regular disclosure of information

Information can be handed over to the authorities in legal cases. Helix ry does not hand over information to third parties nor outside the European Union or European Economic Area.

9. The principles of register protection

Register information is stored only electronically in a secured database on internet servers of a third party under EUs Privacy Protection Act. Registers server hardware is maintained according to the third party's maintenance practices. Register usage is instructed.

Access to database containing register information is limited with network technology, personal usernames and personal passwords. Chairperson, Vice Chairperson and Treasurer have access to the register. A limited group of the student association functionaries are responsible for maintaining the register and therefore have administrative rights to the register.

In the end of term, register manager(s) are responsible for transfer of access rights of the registers and databases to the future managers. Additionally, they are responsible for the removal of their access rights (or requesting their access rights to be removed).

10. Right of inspection

Registrees have, according to Finnish Personal Data Act, the right to inspect their information for free once a year. The registree who wants to inspect information related themselves, must present a written and signed or in other way verified request to the contact person responsible of the register.

11. Right to demand the correction of information

Register holder corrects information according to Article 5 of the EU General Data Protection Regulation 2016/679. Requests for correcting information must be addressed to the contact person responsible for the register.

12. Other rights related to handling personal data

The registree has the right to demand the erasure of the data collected from the registree and the restriction of the processing of the data within the limits and in accordance with applicable data protection legislation

