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Privacy policy

– Event registrations

This register is in accordance with the EU General Data Protection Regulation (GDPR).

1. Registrar

Helix ry
Student association of biochemistry, microbiology, genetics and cell and molecular biology
at the University of Helsinki.
PL 56 (Viikinkaari 9)
00014 University of Helsinki
helix-hal@helsinki.fi

2. Contact information for registry related matters

Event Coordinators Anni Mähönen and Iris Ots
tapahtumamestari.jenica@helix-ry.fi tapahtumamestari.iris@helix-ry.fi

3. Name of the register

Event registrations register of Helix ry

4. Purpose of processing personal information

The purpose of processing the personal information is to register event registrations.

5. The register's information content

Register contains the following information on registrees:

- Name
- Email
- Telephone number
- Other information specific to the event

6. Storage period of personal information

Personal information given for the event registration is stored until the organization of the event is over, but no longer than the end of the calendar year. If the registree has outstanding payments, the registree's information will be stored until the payments have been settled.

When registering to events on a third party platform, the registree's personal information is processed according to the privacy policy of said platform. Helix ry's access to the information is controlled by the third party.

7. Regular source of information

Information that will be saved to the register is obtained from a www-form filled by registrees themselves. In certain special cases, the registree can register another person and their personal information, in which case the registree must have the consent of the person whose information is being handed over.

8. Regular disclosure of information

Information can be handed over to the authorities in legal cases. Registrees' names and other information specific to the event can be handed to partnering third parties in special cases.

Helix ry does not hand over information to other third parties nor outside the European Union or European Economic Area.

9. The principles of register protection

Register information is stored only electronically in a secured database on internet servers of a third party under EUs Privacy Protection Act. Registers server hardware is maintained according to the third party's maintenance practices. Register usage is instructed.

Access to database containing register information is limited with network technology, personal usernames and personal passwords. The Association's Event Coordinators have access to the register. A limited group of the student association functionaries are responsible for maintaining the register and therefore have administrative rights to the register.

In the end of term, register manager(s) are responsible for transfer of access rights of the registers and databases to the future managers. Additionally, they are responsible for the removal of their access rights (or requesting their access rights to be removed) and deletion of downloaded version of the registers.

10. Right of inspection

Registrees have, according to Finnish Personal Data Act, the right to inspect their information for free once a year. The registree who wants to inspect information related themselves, must present a written and signed or in other way verified request to the contact person responsible of the register.

11. Right to demand the correction of information

Register holder corrects information according to Article 5 of the EU General Data Protection Regulation 2016/679. Requests for correcting information must be addressed to the contact person responsible for the register.

12. Other rights related to handling personal data

The registree has the right to deny the usage of their personal data in accordance with Article 7 of the EU General Data Protection Regulation 2016/679.