

Privacy policy

– Merchandise Sales

This register is in accordance with the EU General Data Protection Regulation (GDPR).

1. Registrar

Helix ry
Student association of biochemistry, microbiology, and cell and molecular biology
at the University of Helsinki.
PL 56 (Viikinkaari 9)
00014 University of Helsinki
helix-hal@helsinki.fi

2. Contact information for registry related matters

Merchandise Coordinator Anni Mähönen
tuotevastaava@helix-ry.fi

3. Name of the register

Merchandise sales register of Helix ry

4. Purpose of processing personal information

The purpose of processing the personal information is to enable the fulfillment of customer's orders.

5. The registers' information content

Register contains the following information about the registrees

- Name
- Address
- Postal code and city
- Email

Date of formulation 9.5.2018 (Finnish). Latest change made on 15.5.2024,
approved in the Board Meeting 01/2024

- Order information

6. Storage period of personal information

The information is stored for a month after delivery of the order. If the transaction is not carried out as agreed, the information will be stored for six (6) months from the day of receiving the order.

7. Regular source of information

Information that will be saved to the register is obtained from people joining the association and from already registered people with an internet form.

8. Regular disclosure of information

Information can be handed over to the authorities in legal cases. Helix ry does not hand over information to third parties nor outside the European Union or European Economic Area.

9. The principles of register protection

Register information is only stored electronically. Information is stored only electronically in reliable and under EU Privacy Protection Act on third-party internet servers. Register server hardware is maintained according to good maintenance practices. Register usage is instructed.

Access to database containing register information is limited with network technology an association's username and password. Solely Merchandise Coordinators have access to the personal information within the register.

A limited group of the student Association functionaries are responsible for maintaining the register and therefore have administrative rights to the register.

In the end of term, register manager(s) are responsible for transfer of access rights of the registers and databases to the future managers. Additionally, they are responsible for the removal of their access rights (or requesting their access rights to be removed) and deletion of downloaded version of the registers.

10. Right of inspection

Registrees have, according to Finnish Personal Data Act, the right to inspect their information for free once a year. The registree who wants to inspect information related themselves, has to present a written and signed or in other way verified request to the contact person responsible of the register.

11. Right to demand the correction of information

Register holder corrects information according to Finnish Personal Data Act 29§. Requests for correcting information have to be addressed to the contact person responsible of the register.

12. Other rights related to handling personal data

The registree has a right, according to Finnish Personal Data Act 30§, to deny the usage of their personal information.



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